



ALTHEA DRF LIFESCIENCES

**Althea DRF Lifesciences Ltd.**  
(Formerly Known as Althea Lifesciences Limited)  
22, Site IV, Sahibabad, Ghaziabad – 201010 (U.P.)  
Ph.: +91-(120)-3378400, Fax: +91-(120)-4152279  
**Website:** www.altheadrflifesciences.com  
**CIN No.** U33110DL2008PLC185857

### NOTICE

Notice is hereby given that the 14<sup>th</sup> Annual General Meeting of the members of **Althea DRF Life Sciences Limited** shall be held at the registered office of the Company situated at First Floor, ASHI, 19, Rouse Avenue Institutional Area New Delhi - 110002 on Wednesday, 28<sup>th</sup> September, 2022 at 11:00 A.M. at shorter notice to transact the following business:

#### **ORDINARY BUSINESS:**

1. To receive, consider and adopt the audited Financial Statements (Standalone and Consolidated) of the Company as at March 31, 2022 together with the Reports of the Directors and the Auditors thereon.

“RESOLVED THAT the Audited Financial Statements (Standalone and Consolidated) of the Company for the period ended March 31, 2022 together with Directors’ Report and Auditors’ Report thereon as laid before the meeting be and is hereby approved and adopted.”

2. Re-Appointment of M/s S.N. Dhawan & Co. LLP, Chartered Accountants (Firm Regn No. 000050N/N500045) as statutory auditor of the company and fix their remuneration for a term of five years.

To consider , and if thought fit, pass with or without modification(s) , the following resolution, as an ordinary resolution:

“RESOLVED THAT pursuant to Section 139 and applicable provisions, if any , of the companies Act, 2013 read with the companies (Audit and Auditors) Rules 2014, as amended from time to time, M/s S.N. Dhawan & Co. LLP, Chartered Accountants (Firm Regn No.000050N/N500045) be and are hereby appointed as Statutory auditors of the company for a term of 5(Five) years to hold office from the conclusion of this Annual General Meeting till the conclusion of the Annual General Meeting to be held for the Financial Year ending on 31st March, 2027 at the remuneration fixed by the board of director and auditor mutually.”

**Branch Office:** 407, 4th Floor,  
Angel Mega Mall, CK-1, Kaushambi,  
Ghaziabad- 201010, UP

**Regd. Office:** 1st Floor, 19, ASHI, Rouse Avenue  
Institutional Area, New Delhi -110002  
Ph.: 011-71206105 / 71206023 / 71206000

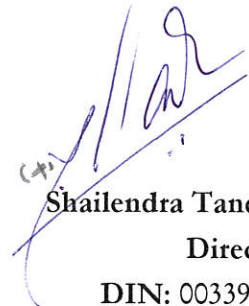
3. To re- appoint Mr. Ajay Kumar Vij, Director of the Company who retires by rotation and, being eligible, offers herself for re-appointment. In this connection, to consider, and if thought fit, to pass with or without modification(s) the following as an Ordinary Resolution:

“RESOLVED THAT Mr. Ajay Kumar Vij, Director of the Company, who retires by rotation at this Meeting, being eligible for re-appointment, be and is hereby re-appointed as a Director of the Company.”

Date: 15<sup>th</sup> September, 2022

Place: Delhi

For & on behalf of the Board of Directors  
For Althea DRF Lifesciences Limited



Shailendra Tandon

Director

DIN: 00339877

Address: BC-008, Birch Court,  
Nirvana Country, Sector-50,  
Gurugram

**NOTES:**

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF SELF AND PROXY NEED NOT BE MEMBER OF THE COMPANY. AN INSTRUMENT APPOINTING PROXIES, IN ORDER TO BE EFFECTIVE, MUST BE RECEIVED BY THE COMPANY NOT LATER THAN 48 HOURS BEFORE THE MEETING.**
2. Members/Proxies should bring duly filled attendance slips sent herewith for attending the meeting.
3. Members are requested to notify any change in their address immediately to the Company's registered office address mentioned above.
4. All documents referred to in accompanying Notice shall be open for inspection at the registered office of the Company during the office hours on all working days between 10 am to 6 pm up to the date of conclusion of AGM.
5. In respect of shares held by body (ies) corporate, the authorized representative should be accompanied with a duly certified true copy of Board Resolution/ Authority letter.
6. The route map and landmark to venue of the Annual General Meeting to be held on Wednesday, 28<sup>th</sup> September, 2022 is attached herein below.



**Form No. MGT-11 Proxy form**

**[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]**

<b>Name of the company:</b>	
<b>Registered office:</b>	
<b>Name of the member (s):</b>	
<b>Registered address:</b>	
<b>E-mail Id:</b>	
<b>Folio No/ Client Id:</b>	
<b>DP ID:</b>	

I/We, being the member (s) of ... .. shares of the above named company, hereby appoint:

1. Name: \_\_\_\_\_ E-mail Id: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_ or failing him

2. Name: \_\_\_\_\_ E-mail Id: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature: \_\_\_\_\_

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 14<sup>th</sup> Annual general meeting of the company, to be held on the Friday, 30<sup>th</sup> September, 2022 At 11:00 A.M. at shorter notice at the registered office of the Company and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Description	Type of Resolution
1	To receive, consider and adopt the audited Financial Statements (Standalone and Consildated) of the Company as at March 31, 2022 together with the Reports of the Directors and the Auditors thereon	Ordinary
2	Re-Appointment of M/s S.N. Dhawan & Co. LLP, Chartered Accountants (Firm Regn No. 000050N/N500045) as statutory	Ordinary

	auditor of the company and fix their remuneration for a term of five years.	
3.	To re- appoint Mr. Ajay Kumar Vij, Director of the Company who retires by rotation and, being eligible, offers herself for re-appointment.	Ordinary

Signed this... .. day of... .. 20...

Signature of shareholder Signature of Proxy holder(s)

AFFIX REVENUE STAMP
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**Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.**

**ATTENDANCE SLIP**

I/We hereby record my presence at the 14<sup>th</sup> Annual General Meeting of the Company to be held on Wednesday, 28<sup>th</sup> September, 2022 at 11: 00 A.M. at the registered office of the company situated at First Floor, ASHI, 19, Rouse Avenue Institutional Area New Delhi Central Delhi 110002

Name of the Shareholders or Proxy (In Block Letters) \_\_\_\_\_

No. of Shares Held \_\_\_\_\_

Regd. Folio No. \_\_\_\_\_

**(Member's /Proxy's Signature)**

**Member's/Proxy's name in Block Letters**

**Note: Member/Proxy holder should bring his/her copy of the Notice for reference at the Meeting**